


ODISHA GRAMYA BANK Head Office, Gandamunda Bhubaneswar, Odisha - 751030	 always with U	Telephone No: Email: @odishabank.in
_____ Branch/Ro/Department, HO		Date:

To
The Senior Manager,
HR Department,
Odisha Gramya Bank, Head Office,
Bhubaneswar, Odisha

Ref No:

Date:

Sub: Authorization of Union Membership Subscription Form of OGBEA

Dear Sir,

I am here by forwarding the Union membership form submitted by
 Mr/Mrs/Miss_____having Roll No_____
 for necessary action at your end.

Yours Faithfully

(Seal and Signature)

Branch Manager/Departmental Head

_____Branch/Department

Odisha Gramya Bank



I have read the constitution and rules of the association and I will abide by them as amended from time to time.

Full Name		Roll No	
Branch Name		D.O.B	
Mobile No.		WhatSapp. No	

Yours faithfully

Signature

For Office use only

Admitted on Date:

Signature of the General Secretary
C.C:- To, The Chairman, Odisha Gramya Bank
for information and record.

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**To
The Chairman,
Odisha Gramya Bank,**

Form No. – 2

Authorization Letter

I do hereby authorize to deduct Rs. 60/- (Rupees Sixty only) per month from my salary w.e.f. _____ and credit the same amount to our Odisha Gramya Bank Employee Association Saving A/c No. 050101000008789 maintained with our Dhenkanal Branch at Dhenkanal. The previous authorization be treated as cancelled.

Yours Faithfully,

Signature

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Form No. 3	Form No. 4
<p>To The Chairman, Odisha Gramya Bank,</p>	<p>To The General Secretary, Karmachari Sangha</p>
<p>Dear Sir,</p> <p><u>Request to stop deduction of monthly subscription from my Salary</u></p> <p>This has reference to my authorization given to Karma Chari Sangha to deduct monthly subscription from my salary.</p> <p>Now I have resigned from this organization / Sangha and request your esteemed office to immediately stop deduction from my salary and oblige.</p>	<p>Dear Sir,</p> <p><u>Request for acceptance of my resignation as a member</u></p> <p>I do hereby tender my resignation from your unit due to personal reasons. This may kindly be accepted with immediate effect.</p>
<p>With kind regards.</p>	<p>Thanking you.</p>
<p>Yours' sincerely</p>	<p>Yours' sincerely</p>
<p>Branch:</p>	<p>Branch:</p>
<p>Roll No</p>	<p>Date:</p>
<p>(Signature)</p>	<p>Roll No.: (Signature)</p>
	<p>Name:</p>